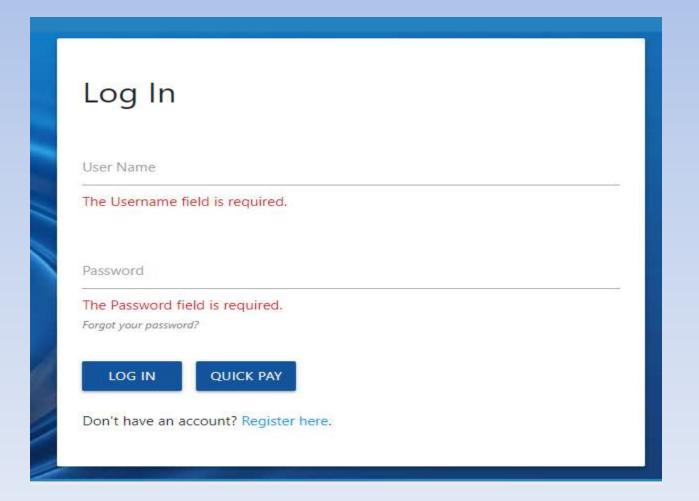
# TOWN OF BRONSON CUSI Account Set Up



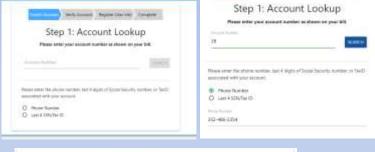
## Town of Bronson CUSI Account Capabilities

#### **CUSI Account Users Can:**

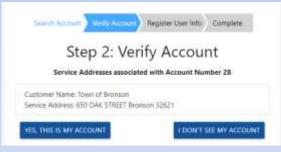
- **1. See Account Status** See all account status and notes, including autopay status, usage, notices from Town Hall, etc.
- **2. Pay Bill Online** Pay their utility Bill online using their card as a one time payment, or set it up for autopayment.
- **3. Receive Notices from Town Hall –** Receive all notices from Town Hall, including Boil Water Notices, Town Hosted Events, Construction notices, etc.
- **4. Non Account Users –** Non-registers residents can still make payments online, however they will not have access to any of the above information, or auto pay

#### How to Register for a Town of Bronson utility account

- 1. Head to Bronson.epayub.com OR click on "Make a Payment" on townofbronson.org
- 2. Click Register found in the top right corner or under the "Quick Pay" Button
- 3. Account Lookup



4. Verify Account



5. Create User



6. Registration Complete

Log In

The Username field is required.

The Password field is required.

Proper year password?

Don't have an account? Register bere-



REGISTER

#### **Logging In:**

Go to Bronson.epayub.com or click "Make a Payment" on townofbronson.org

Once there you can now click "login" or enter the username and password you just created during the registration process and click "login"

On this screen:

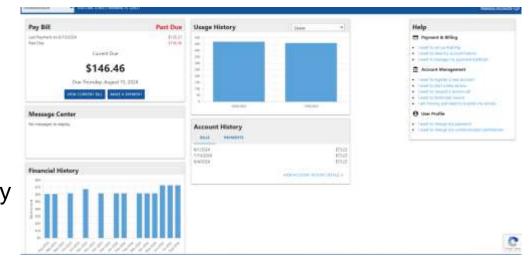
Pay Bill – Pay current bill or Autopay Message Center – Messages from Town Hall

Account History – Previous Bills or Payments

Financial History – Previous Billing amount over the previous year

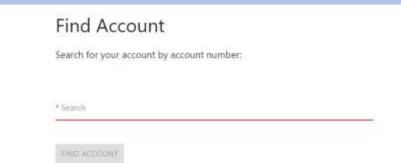
Usage History – Gallons used

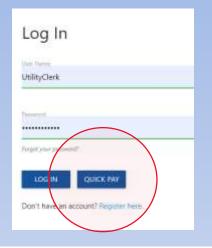
Help – Set up Autopay, sign up for e-bill, change or update your contact information



## **Making a Payment**

1.) Use the Quick Pay Option





Click Quick Pay Find Account Make Payment

Service Address	Current Due	Due Date	Bill Status
650 DAK STREET Browson 12621	\$145.45	0/15/2024	Part Due
® Convica			
* Name on Card			
*Card Humber			
*Address			
*City			
County			
UNITED STATES	-		
*****			
Chacose your state			
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16646			
Payment Services Fee			
Table This all agency drawned in TOWN OF MICAGON*			
The state of the s			
<b>≜</b> row \$156.02			

## **Making a Payment**

2.) Login to your account





Click Make a Payment Enter Payment Info Make Payment

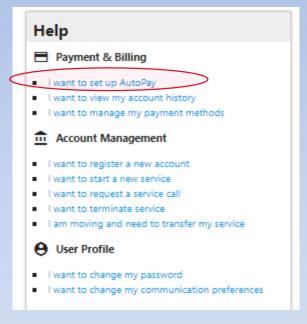


### **Setting up Autopay**

1.) Login to your account



2.) Under "Help" Click I want to set up AutoPay



3.) Click "Add NewCredit/Debit Card

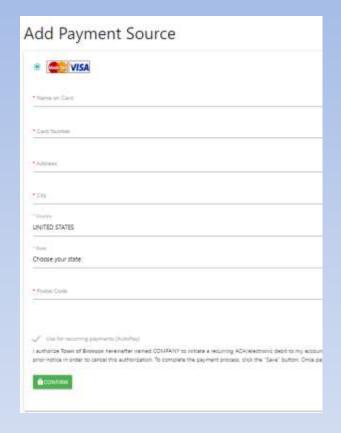
Please select a payment method below to use for automatic payments, then click the confirmation button at the bottom of the form.

+ ADD NEW CREDIT/DEBIT CARD AUTO PAY

Note when adding a new Credit/Debit Card you will need to edit your payment options after confirmation is received.

## **Setting up Autopay**

4.) Add Payment Source and confirm



5.) To pay with ACH/Bank Account you must have a plaid account. If you do, you can link your plaid account to make payments or set up autopay.